



# Woodland Ridge Retreat

A Place to Create and Be Inspired

Woodland Ridge Retreat is open weekly from Tuesday afternoon through Sunday afternoon. Daily check in and check out times are 1:00 p.m. Ready to book a stay? We would love to have you join us.

## Registration Form 2023

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Food Allergies \_\_\_\_\_

Weekend meals provided by Woodland Ridge (for 10 or more)? Yes \_\_\_ No \_\_\_

Do you need an accessible room \_\_\_\_\_ Arrival/Departure Dates \_\_\_\_\_

Additional Guests in Your Party \_\_\_\_\_

Deposit due to hold reservation \$100 (\$94.79 + 5.5% sales tax) \_\_\_\_\_

Additional Amount Paid (add 5.5% sales tax) \_\_\_\_\_

### Self-Guided Retreat Registrants:

I have read and agree to the terms, conditions and cancellation schedules included on this form and/or website and agree to indemnify, hold harmless and make no claim against Woodland Ridge Retreat, its owners, officers, employees or contractors for any injury, loss or damage sustained by attendees.

Signature required \_\_\_\_\_ Date \_\_\_\_\_

Electronic signature accepted: \_\_\_\_\_

### Mail check and registration to:

Woodland Ridge Retreat  
PO Box 27  
Downsville, WI 54735

## Small Group Self-Guided Retreat Payment Terms and Policies:

These policies are for single, per person registrations.

\*\*Large Groups must sign a contract and are subject to different policies that are spelled out in the contract.

### Self-Guided Retreat Deposits:

For first time guests, deposits are due at time of registration. For returning guests deposits must be paid 6 months before the arrival date. Deposits can be paid on our website or via check within one week of registering. Each guest should return the registration form with a deposit to hold a space. Deposits are non-refundable. \*\*

### Self-Guided Retreat balances

Two months prior to arrival date guests will be notified of balances due. Balances remaining for lodging fees (and meals if applicable) must be paid no later than 30 days prior the arrival date. \*\*

### Self-Guided Retreat Cancellations:

Self-guided retreat guests may cancel up to 31 days prior to arrival. Cancellations must be in writing. The deposit may be applied to a future stay within the next 365 days. \*\*